



## **Food Service RFP**

### **Bid Protest Procedures:**

#### **Step 1:**

Receive written notification from FSMC indicating that they are formally protesting the award. After receipt, District administration has five (5) working days to initially respond in writing to allegations. If response will take more than five (5) days, District will notify FSMC.

#### **Step 2:**

If FSMC does not accept resolution in Step 1, District solicitor will review FSMC allegations and respond to allegations in writing within ten (10) working days. If response will take more than ten (10) days, District will notify FSMC.

#### **Step 3:**

If FSMC does not accept resolution in Step 2, District will contact PDE. PDE will initiate review and respond to allegations.